

Congratulations on registering for LEAD 2025! Below you will find all the information needed to attend. Please read through this letter carefully as it contains many important details. If you have any questions or concerns, please feel free to contact us at (517) 321-6233. Additional information will be sent one to two weeks before LEAD.

Camp Phone Number: We can take calls and get messages to campers, staff, and volunteers on our camp number: 517-321-6233x1. If no one answers, you can leave a message any time, day or night, and someone will return your call as soon as possible. Messages are checked daily.

Weekly Schedule Information: All activities are mandatory, and all campers will be expected to participate in every activity unless prior permission is obtained to excuse a camper. The final schedule will be distributed at camp check-in. Please be sure that your camper does not have any commitments during the week of camp.

- **Check-in** is from 5:15-6:15pm at Spring Arbor University (106 E Main St, Spring Arbor, MI 49283). Please contact us if you are delayed.
- **Camper orientation** begins at 6:30pm.
- **Parent Meeting** begins at 6:30pm. All parents are welcomed; new parents encouraged to attend.
- **Closing Ceremony** begins 4:30pm on Friday at SAU where we end the week with a Journalism broadcast, worship, and testimonies.
- **Camper Pick-up** will start 5:30pm on Friday. Immediately after the Closing Ceremony, campers will then be dismissed to pack their belongings. All campers must have their room checked out by a crew member prior to leaving campus.
- **Camper Presentations** Family and friends are invited and encouraged to watch any and all camper presentations throughout the week. See below for presentation information for each track.

House and Senate: Weeks 1, 2, & 3	House and Senate Legislative sessions take place concurrently on Friday morning and afternoon in the Capitol Building in Lansing.
Business: Week 1	Business Investor presentations will take place at SAU on Thursday evening, June 19th.
Advanced Business: Week 1	Advanced Business Investor presentations will take place at SAU on Friday, June 20th.
Mock Trial: Week 2	Mock Trials will take place Thursday evening, July 17th at SAU, and Friday morning, July 18th at the Capitol Building in Lansing.
Moot Court: Week 2	Moot Court arguments will take place on Friday afternoon, July 18th at the Capitol Building in Lansing.
Campaign: Week 3	Campaign debates will take place at SAU on Thursday evening, July 31st.
Robotics: Week 3	Robotics competitions will take place at SAU on Friday, August 1 st .

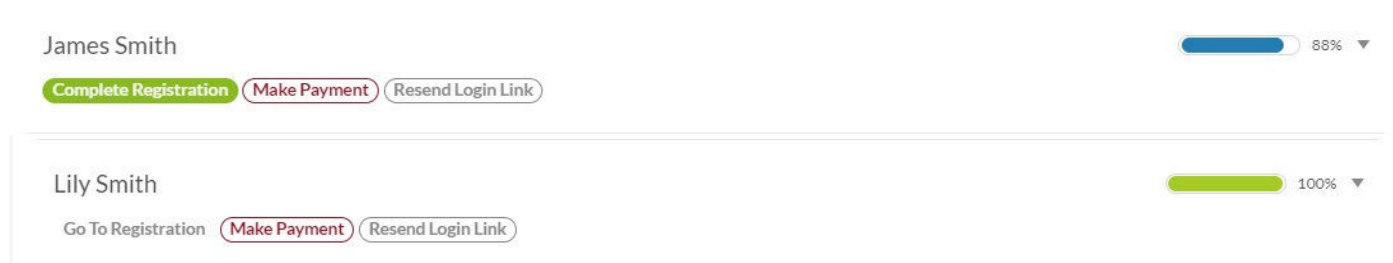
Journalism and Film will produce digital content (broadcasts and short films) throughout the week that will be displayed during the Closing Ceremony.

Cancellations and Refunds: If your camper is unable to attend, please let us know as soon as possible. The dates below indicate our full and partial refund policies; after which dates, no refunds will be permitted.

- Full refunds are available if we are notified by May 27, 2025.
- Partial refunds are available if we are notified at least two weeks before the week of LEAD the camper is registered for.

Registration Information: With our registration system, you have access to a Dashboard from which you can make payments as well as update camper registration information for any changes that might occur between now and camp (such as medication changes or adding an approved pick-up person). You can access your Dashboard at <https://ssionline.org/lead/Dashboard/>. Click the blue “Login” button and enter your email and password.

Completing Forms: Once you are logged in, you will be taken to the Dashboard to see a list of any registered campers.



If you have not completed all the forms required for registration, the progress bar on the right side of the Dashboard will indicate less than 100% (see James Smith’s example above). To complete forms, you can click on the progress bar and individually select a form (unfinished forms will have a red dot next to the name) or you can select the green “Complete Registration” button underneath the camper’s name. This will take you to the first unfinished form. **All forms must be completed within two weeks of registering.**

Making Payments: If you made a payment when registering, that payment method has been saved and will be used automatically when the next payment is due. If you did not make a payment when registering or sent in a check, you will need to ensure that your next payment is made by the due date indicated by your payment plan. You can make a payment through the Dashboard or by sending a check to “SSI, 4407 W. St. Joe Hwy, Lansing, MI 48917.”

To make a payment, you can select the red “Make Payment” button underneath a camper’s name or scroll down to the “Balance Due” section of the Dashboard and select the blue “Make a Payment” button.

Food Allergies: All special dietary needs, restrictions, or allergies that will require any degree of consideration must be noted on the Health Information Form in Registration. Please make any changes that are needed at least three weeks prior to the start of the camp.

Medications: All medication (including over-the-counter medicine) must be collected by camp staff during Camper Check In. It must be sent in the original container, clearly marked with the camper’s name and dosage. Please make any changes to the Health Information Form at least three weeks prior to the start of the camp. *Note: Campers can obtain basic medication such as Tylenol/Ibuprofen, Neosporin, antacids, etc., during the week of camp through the Camp Medical Coordinator. Please do NOT have your camper bring their own.*

Learning Impairments, Mental Health, or Additional Accommodations: All disabilities, learning impairments, or mental health concerns your camper has that will require any degree of consideration must be noted on the Health Information Form in Registration. Please make any changes that are needed at least three weeks prior to the start of the camp.

SSI will do what it can within reason to accommodate campers with disabilities, learning impairments, or mental health concerns. It is important that we discuss any necessary accommodation beforehand to determine whether we are properly equipped and prepared to work with your camper.

Suggested Packing List:

- **Bedding:** Sleeping bag or blanket and sheets, pillow, etc. Beds are twin XLs.
- **Toiletries:** Towel, washcloth, body wash, shampoo/conditioner, hand soap, comb/brush, sunscreen, toothbrush, etc. Campers may want to bring flip flops for the showers.
- **Supplies:** Bible, pen/pencil, notebook, alarm clock, fan, reusable water bottle, umbrella.
- **Clothing:** Casual clothes for time spent on campus, athletic clothing for sports including closed-toed shoes (required), and enough business casual/business formal outfits for presentations and trips to the Capitol or other venues. Campers are encouraged to bring some warm clothing (a long-sleeved shirt, hoodie, or jacket). Please make sure all clothes are within the LEAD Dress Code.
- **Games/Entertainment:** While we provide some materials at camp for free time activities, campers are also encouraged to bring their own materials such as basketball, soccer ball, board games, or musical instruments. SSI is not responsible for lost or stolen items.
- **Spending Money:** Only needed to buy camp gear, pop, snacks, and/or supplies from vending machines or the SAU campus store.
- **Snacks:** The registration fee covers three meals per day, but campers are also welcome to bring snacks to keep in their dorm if they are so inclined. Campers are expected to clean up after themselves if they eat in the dorms. Keep in mind that a roommate may be allergic to food that was brought. If that is the case, please be considerate of that roommate's allergies.
- **Cell Phone:** Campers are allowed to bring their phones with the understanding that cell phone use will be permitted only during free times and cannot be used in specified cell-phone free areas.
- **Laptop & Electronics:** Campers should not bring computer equipment (unless given prior permission for advanced track use), electronic entertainment devices, gaming systems, or any motorized vehicles (including motorized skateboards, scooters, etc.).
- **Prohibited:** Weapons, double edged knives, or controlled substances may not be brought to camp.

Honor Code: Please review the LEAD Honor Code with your camper. Each camper will be expected to abide by this code or face appropriate consequences.

Honor Code: LEAD is committed to creating a community that follows the example and standards set by Jesus Christ. As such we expect you to uphold, to the best of your ability, the following Honor Code while at LEAD.

- I will treat everyone with the honor and dignity due them as image bearers of God.
- I will pursue excellence in all my endeavors, exhibiting eagerness and self-discipline.
- I will have an attitude of self-sacrifice, servanthood, and humility.
- I will use my words to edify and encourage others.
- I will show respect and consideration to the instructors, speakers, volunteers, and staff.
- I will adhere to all LEAD policies, as well as the policies of any venue utilized during LEAD.

In all things, I will pursue excellence in my work, humility in my attitude, respect towards all, and honor in my actions. *Please Refer to: Genesis 1:27; Psalm 37:5; Proverbs 16:3, 18:21, 25:28, and 32; Matthew 9:37-38; Romans 12:9-21; 1 Corinthians 6:19-20, 16:13-14; Ephesians 1:23, 4:1-6, 29; Colossians 3:17, 22; 1 Timothy 1:19-20, 2:9, and 4:12; 2 Timothy 1:7; Titus 2:11-12; 1 Peter 3:3-4; 2 Peter 1:5-7; Hebrews 13:17; James 1:19-20*

LEAD Dress Code: LEAD is designed to challenge teens to a higher standard of maturity and professionalism even through our dress code. Campers are required to abide by the LEAD Dress Code. We recognize that families have different tastes, views, and convictions on what constitutes professional and appropriate dress. We seek to maintain a level of professionalism through our dress code out of respect for one another and our guest speakers and instructors, which include Supreme Court justices, state legislators, and more. If you have any questions about our dress code, you can visit our [Dress Code FAQ page here](#) or call the SSI office at (517) 321-6233.

General Standards

- Shirts must be worn at all times and should cover the area that would be covered by a tank top (not strapless). Shirts must not show any part of the lower back or midsection.
- Underwear should not be visible at any time.
- At any time, shorts (or skorts) must be finger-tip length when standing.
- The shortest part of a skirt or dress (solid fabric, not sheer) may not be any higher than a hand's width above the knee when sitting.
- No sagging shorts or pants.
- Any holes in clothing may not reveal skin that would otherwise be required to be covered (e.g. holes in jeans must not be in areas that the standards for shorts would require to be covered).
- Hats may not be worn during chapel.
- No pajamas outside of dorms.
- No crude/derogatory language or images on clothing.
- Shoes or sandals must be worn at all times in any building (excluding dorms).

Specific Event Standards: Please ensure that your camper brings clothing to fit the following categories that still match our General Standards. Most of camp is spent in casual wear; see Track Specific Attire for the number of times campers will need to be in Business Formal or Business Casual. Flip-flops/slide-ons/athletic shoes are not considered dress shoes.

- **Business Formal:**
 - Gentlemen: Business suit; collared, button-up shirt and tie with dress pants and dress shoes.
 - Ladies: Dress; or dress shirt/blouse and dress pants/skirt and dress shoes.
- **Business Casual:**
 - Gentlemen: Dress shirt/sweater or polo, dress pants, and dress shoes.
 - Ladies: Dress shirt/sweater or polo, dress pants or skirt; dress shoes.
 - *Any clothing allowed in Business Formal may be worn for Business Casual.*
- **Casual Dress:**
 - Jeans, slacks, shorts, sweatpants/athletic pants, T-shirts, sweaters, sweatshirts, sneakers, sandals, flip-flops; any clothing allowed in Business Formal or Business Casual.
 - All campers must wear closed-toed shoes for the campus-wide activity Wednesday afternoon. Closed-toed shoes are required for sports and outdoor activities.

Track Specific Attire

- **House and Senate** will wear business formal twice.
- **Journalism** will wear business formal two to three times.
- **Business and Advanced Business** will wear business formal once and business casual once.
- **Mock Trial** will wear business formal twice and business casual once.
- **Moot Court** will wear business formal once and business casual twice.
- **Campaign** will wear business formal once and business casual shirt and walking shoes once.
- **Film** will wear business formal once and business casual once.
- **Robotics** will wear business formal once.