



Verification Form Packet

2025-2026



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Verification Form Requirements

Requirements: To receive the point for an assignment that requires a verification form, you must submit your report AND a scan/photo of the SIGNED verification form to amleague@ssionline.org.

- Verification forms are NOT to be filled out by family members. Someone else must verify your presence.
- The person needs to be able to confirm that you did what the activity requires, but they do not have to be the focal point of the activity. For example, when you observe a local trial, the judge does not need to sign your Verification Form but the bailiff or clerk could.
- Assignments Requiring Verification Forms:
 - Take Action: Promote LEAD
 - Take Action: Public Discourse – Oral Presentation (one per presentation)*
 - Experience: Volunteer at a Non Profit*
 - Experience: Volunteer at a Political Campaign or Public Policy Group*
 - Experience: Legislative Session and Committee Meeting
 - Experience: Local Meeting or Judicial Trial (one per meeting)
 - Experience: Job Shadow

***Note:** This packet does not contain the verification forms for volunteering for a non-profit organization, public policy action group, or political campaign or public discourse. **To obtain the verification form, you must have the forum, organization, or campaign(s) approved by Headquarters first.**

- To submit your organization/campaign for approval, find the approval form to fill out this form: <https://ssionline.org/ambassador-league/resources/>
- In the form, explain what organization does and how it meets the requirement of the organization. Once Headquarters approves the organization(s), you will be e-mailed the verification form.
 - If you volunteer for the organization/campaign before having it approved by Headquarters, the hours may not be able to be counted toward this assignment.
- As a reminder, for non-profit organizations, at least half of your required hours (20 hours total for Special Agents, 10 hours total for Agents) must be with an organization that serves the community's underprivileged, poor, at risk, or otherwise challenged individuals.

Check-In-Calls Log

Ambassador League Agent: _____

1. Date of Call: _____ Current Point Status: _____

Describe any roadblocks or difficulties you are encountering:

Outline your goals for the coming month:

2. Date of Call: _____ Current Point Status: _____

Describe any roadblocks or difficulties you are encountering:

Outline your goals for the coming month:

3. Date of Call: _____ Current Point Status: _____

Describe any roadblocks or difficulties you are encountering:

Outline your goals for the coming month:

4. Date of Call: _____ Current Point Status: _____

Describe any roadblocks or difficulties you are encountering:

Outline your goals for the coming month:

5. Date of Call: _____ Current Point Status: _____

Describe any roadblocks or difficulties you are encountering:

Outline your goals for the coming month:

6. Date of Call: _____ Current Point Status: _____

Describe any roadblocks or difficulties you are encountering:

Outline your goals for the coming month:

Take Action: Promote LEAD

Agent's Name: _____

Assignment Requirements: Promote LEAD to a group of at least 10 people for a minimum of 5 minutes. This presentation should include what the program is, what it meant to the student, and why others should come.

Verification of Completion

Name of person verifying this activity: _____

Title and/or Position: _____

Name of Organization: _____

I certify that the student named above has completed the requirements as described above:

Signed: _____

Date: _____

Take Action: Public Discourse

Agent's Name: _____

Assignment Requirements: Give an oral presentation to advocate for a particular social or policy cause. This presentation must be given to a group of individuals who have a capacity to influence the change you are advocating for. The presentation must be at least 5 minutes in length.

Verification of Completion

Name of person verifying this activity: _____

Title and/or Position: _____

Name of Organization: _____

I certify that the student named above has completed the requirements as described above:

Signed: _____

Date: _____

Take Action: Public Discourse

Agent's Name: _____

Assignment Requirements: Give an oral presentation to advocate for a particular social or policy cause. This presentation must be given to a group of individuals who have a capacity to influence the change you are advocating for. The presentation must be at least 5 minutes in length.

Verification of Completion

Name of person verifying this activity: _____

Title and/or Position: _____

Name of Organization: _____

I certify that the student named above has completed the requirements as described above:

Signed: _____

Date: _____

Experience: Judicial Trial or Local Meeting

Agent's Name: _____

Assignment Requirement: Attend one session of a public judicial trial or local government meeting.

Verification of Completion

Name of person verifying this activity: _____

Title and/or Position: _____

Name of Organization: _____

I certify that the student named above has completed the requirements as described above:

Signed: _____

Date: _____

Experience: Judicial Trial or Local Meeting

Agent's Name: _____

Assignment Requirement: Attend one session of a public judicial trial or local government meeting.

Verification of Completion

Name of person verifying this activity: _____

Title and/or Position: _____

Name of Organization: _____

I certify that the student named above has completed the requirements as described above:

Signed: _____

Date: _____

Experience: Legislative Session and Committee Meeting

Observe: Legislative Session

Agent's Name: _____

Assignment Requirement A: Observe a legislative committee meeting.

Verification of Completion

Name of person verifying this activity: _____

Title and/or Position: _____

Name of Organization: _____

I certify that the student named above has completed the requirements as described above:

Signed: _____

Date: _____

Observe: Committee Meeting

Agent's Name: _____

Assignment Requirement B: Observe a legislative session.

Verification of Completion

Name of person verifying this activity: _____

Title and/or Position: _____

Name of Organization: _____

I certify that the student named above has completed the requirements as described above:

Signed: _____

Date: _____

Experience: Shadow a Local Leader

Agent's Name: _____

Assignment Requirement: Spend a day shadowing a local leader.

Verification of Completion

Name of person being shadowed: _____

Title and/or Position: _____

Name of Organization: _____

I certify that the student named above has spent the day shadowing the person listed above.

Signed: _____

Date: _____

To be completed if the person verifying is not the person who was shadowed

Name: _____

Position: _____

I certify that the student named above has spent the day shadowing the person listed above.

Signed: _____

Date: _____